



Moldova

### REQUEST FOR QUOTATION (RFQ)

NAME & ADDRESS OF FIRM:	DATE: <b>02 April 2012</b>
	REFERENCE:

Dear Sir / Madam:

You are kindly requested to submit your quotation for the following items before **16:30 (local time) on 17 April 2012.**

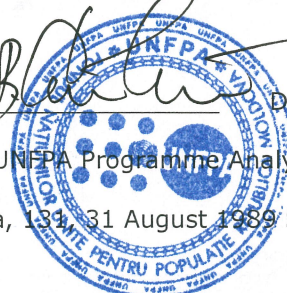
Item	Generic Description [incl. Technical specifications, quality & safety standards, special features required]	Quantity
1	Left Hand Drive, 4/5 doors 5 seats, including driver Manufacture year: 2011-2012 Fuel type: Petrol Engine: 1200-1500 cm2 Engine power: 80 HP – max. 110 HP Ground clearance: min. 13 mm Fuel consumption: max. 9 L / 100 km (urban cycle); average max. 7 L / 100 km Transmission: Manual, 5 speed Emission control: Euro 5 Exterior colour: white Equipage: Spear wheel Air bag, front – driver and passenger, rear side bags Air conditioner Audio system, Radio, AM/FM, CD/MP3 player ABS, Traction Control System, Front Power windows Adjustable steering wheel Cruise control Central locking with remote control Immobiliser Wheels R15 Power steering Adjustable exterior mirrors Headlight adjusters, Zink coated body Floor mats, Minimum 3 years warranty or 100.000 km	1 (one)

#### CONDITIONS

Delivery Term (INCOTERMS 2000) & Place	<input type="checkbox"/> FCA <input type="checkbox"/> CPT <input type="checkbox"/> CIP <input checked="" type="checkbox"/> <b>DDU</b>
Delivery Place	UNFPA Moldova, 131, 31 August 1989 Street, MD-2012 Chisinau, Moldova
Payment Terms	100% upon delivery
Validity of Quotation	<input type="checkbox"/> 30 DAYS <input checked="" type="checkbox"/> 60 DAYS
Preliminary Examination - Completeness of quotation.	<input type="checkbox"/> Partial bids permitted <input checked="" type="checkbox"/> Partial bids not permitted
General Terms and Conditions	UNDP General Terms and Conditions for Goods/Services <a href="http://www.undp.org/procurement/operate.shtml">http://www.undp.org/procurement/operate.shtml</a>

<b>Please state</b>
Details on any warranty/guarantee conditions
Details on after-sales and post-warranty services
Name and address of authorized service in Chisinau, Moldova
Details on delivery period (max 60 days)

<b>REQUIREMENTS</b>
<u>Language</u> : All documentation, including installation and operating manuals shall be in:
<input checked="" type="checkbox"/> English <input type="checkbox"/> French <input type="checkbox"/> Spanish <input checked="" type="checkbox"/> Others: Romanian
Electricity: Volt:                      Hz:                      phase AC:
<b>QUOTATIONS/OFFERS PRESENTATION REQUIREMENTS:</b>
The quotation/offer shall contain the following:
<ol style="list-style-type: none"> <li>1. Company profile (short info up to 2 pages, including info about authorized service);</li> <li>2. Detailed description of the offered vehicle (including photos);</li> <li>3. Quotation for each item in MDL, EUR or USD exclusive of VAT, excise and other duties or taxes (Evaluation shall be done in USD. Other currencies shall be converted into USD at the UN Operational Rate of Exchange on the day of competition deadline. Contract shall be signed with the winner in the currency of the offer. Payment to local suppliers will be done in MDL at the UN Operational Rate of Exchange on the day of payment.)</li> <li>4. Statement on adherence to UNDP General Terms and Conditions and Payment and Delivery Terms above;</li> <li>5. Statement or certificate of origin for the offered vehicle;</li> <li>6. Additional information as requested under the "Please state" section;</li> <li>7. Offers shall be presented in English or Romanian.</li> </ol>
<b>MINIMUM QUALIFICATION REQUIREMENTS:</b>
<ol style="list-style-type: none"> <li>8. Minimum 2 years of experience in the field;</li> <li>9. Adherence to UNDP General Terms and Conditions and Payment and Delivery Terms above;</li> <li>10. Availability of authorized service in Chisinau, Moldova;</li> <li>11. Minimum 3 years warranty or 100.000 km.</li> </ol>
Offers will be evaluated based on their responsiveness to the technical specifications and the minimum qualification requirements, within the "either in or out" rule.

NAME, FUNCTIONAL TITLE: <b>Boris Gilca, UNFPA Programme Coordinator</b>

Signature: <u><i>Boris Gilca</i></u> DATE: <u>2/04/2012</u>
CONTACT PERSON: Viorel Gorceag, UNFPA Programme Analyst ( <a href="mailto:gorceag@unfpa.org">gorceag@unfpa.org</a> )
CONTACT ADDRESS: UNFPA Moldova, 131, 31 August 1989 Street, MD-2012 Chisinau
<b>SUBMISSION OF OFFERS:</b>
Offers shall be marked with the note " <b><u>RfQ: UNFPA project vehicle</u></b> ".
Offers shall reach the UNDP office not later than <b><u>16:30 (local time) on 17 April 2012.</u></b>
Offers can be submitted either in hard copy, or electronically. Offers received by fax will be rejected. Incomplete offers shall not be examined.
a) Documents/offers in hard copy need to be submitted in a sealed envelope and addressed to:
<b>UNDP Moldova,</b> <b>131, 31 August 1989 Street, MD-2012 Chisinau</b> <b>Attention: Registry Office/Procurement</b>
b) Offers sent electronically need to be addressed to the following e-mail address:
<b><u>tenders-Moldova@undp.org</u></b>